

THE KATE EDGER EDUCATIONAL CHARITABLE TRUST PRACTICUM AWARDS



PURPOSE

To assist a woman to carry out study for a Bachelor's or Master's Degree or Postgraduate Diploma with a required practicum component at an approved Institute in the Auckland area. The awards will be made for a year of study that requires a student to undertake a practicum which is usually unpaid and involves travel or residence away from home.

REGULATIONS

1. Three Practicum Awards of \$7,500 are available for offer annually.
Closing date: 7 February 2018.
2. Applicants for the Practicum Award must be:
 - a) women;
 - b) New Zealand Citizens or Permanent Residents;
 - c) enrolled or preparing to enrol full time for their 3rd or 4th year of a Bachelor's Degree or for a Postgraduate Diploma or Master's Degree at one of the following Institutes: the University of Auckland, the Albany Campus of Massey University, AUT University, Manukau Institute of Technology, Unitec, Northland Polytechnic, or Te Whare Wānanga O Awanuiārangi, Auckland.
3. In making this award, the selection committee shall give consideration to:
 - a) the applicant's academic records;
 - b) the applicant's referee's report;
 - c) the applicant's need for financial assistance;
 - d) the applicant's aspirations for the future;
 - e) any special circumstances, e.g. family responsibilities, personal disability, considered relevant.
4. Each applicant for this award must submit her application **on the current prescribed application form**, together with:
 - a) a certified copy or statutory declaration of her academic record (this can be in the form of a certified digital document from the tertiary institution);
 - b) a certified copy of evidence of status as a New Zealand Citizen or Permanent Resident;
 - c) confirmation that a confidential reference has been sought from one referee;
 - d) a copy of the practicum requirements for the course signed by a staff member. This should give length and possible location of the practicum.

“Certified copy” means a copy of the original, certified as true by an appropriate authority (for example, Academic Registrar, Head of Department, Study Supervisor, or Justice of the Peace). A “Statutory declaration” must be made before a Justice of the Peace or Solicitor on the appropriate form.
5. This award may not be held concurrently with an award of equal or higher value.
6. The Practicum Award shall be paid in one instalment on presentation of proof of enrolment as a full time Degree student at one of the above named tertiary Institutes, for example a copy of the received fees' invoice or certification from the relevant department.

7. The successful applicant is required to complete her year of study and make a brief report at the end of this study. Failure to complete two full consecutive semesters will require refund of the full value of the award.

APPLICATIONS AND ENQUIRIES

Application forms for these awards are available from:

<https://www.academicdresshire.co.nz/Academic+Awards+Available/Undergraduate+Awards.html>

Enquiries to: awards@kateedgertrust.org.nz

Please send your completed application by:

Email attachment plus scanned copies of 4 a) b), and d) above to admin@kateedgertrust.org.nz;

Or by post to:

Practicum Awards

The Kate Edger Educational Charitable Trust

Private Bag 93208

Parnell

Auckland 1151;

Or hand deliver to Academic Dress Hire, 17 George Street, Parnell.

Closing date: 7 February 2018.

THE KATE EDGER EDUCATIONAL CHARITABLE TRUST
PRACTICUM AWARDS
Application Form



All information provided is confidential

A. PERSONAL DETAILS

Name:

Student ID number:

Mobile:

Email:

Address:

Will you be a full-time student this year?

Are you a New Zealand citizen?

Are you a Permanent Resident of New Zealand?

Please supply a certified copy of evidence of your citizenship status: a birth certificate, citizenship certificate or relevant passport pages (e.g. if you are a Permanent Resident, you must supply a copy of your Permanent Resident Visa). If you are offered an award, you will be required to prove that you are enrolled as a full-time student for the duration of the award.

B. ACADEMIC GOALS

What degree or diploma are you enrolled in this year?

What are your main subjects?

Where are you (will you be) studying this year?

What is your expected date of completion of this degree or diploma?

Please provide details about any other awards you currently hold.

Please describe the nature of the practicum(s) you are required to undertake as part of your course this year.

Please attach a certified copy of your up-to-date official transcript, or your up-to-date unofficial transcript accompanied by a statutory declaration.

C. FINANCIAL CIRCUMSTANCES

What sources of income/funding do you have or hope to have to assist you in funding your studies? (e.g. income support, student allowance, student loan, partner, paid employment, other awards or scholarships etc.)

Please note any special circumstances (family, personal, or financial) that could be considered as part of your application. These could include number and ages of children, parenting status, health/disability status, your debt situation:

D. FUTURE GOALS

Briefly describe the work you plan to undertake once you have completed your course of study:

E. REFERENCE

You need to ask one member of academic staff to provide a confidential email reference using the form on the next page. Your referee must also verify that a practicum is an essential component of your degree. Enter the details of the academic staff member here:

Name	Email address
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FINAL CHECK

Please check each statement to confirm you have met all requirements:

I have read the purpose and regulations of the award	<input type="checkbox"/>
I am a full-time student	<input type="checkbox"/>
I have given full details in every section	<input type="checkbox"/>
I have enclosed all the supporting documents required, including signed details of the required practicum, proof of residency or citizenship, and academic results	<input type="checkbox"/>
I have asked one referee to email a confidential report	<input type="checkbox"/>

(N.B. A Statutory Declaration is available at the end of this application form.)

The Selection Panel will NOT consider applications that do not contain the required information.

Please keep a copy of your application.

Your signature:

Date:

Please send this completed application form, together with either a certified copy of your official academic record or a statutory declaration accompanying your current unofficial transcript, and certified evidence of New Zealand Citizenship or Permanent Residency, by:

- Email attachment to admin@kateedgertrust.org.nz

- Or by post to:

Practicum Awards
The Kate Edger Educational Charitable Trust
Private Bag 93208
Parnell
Auckland 1151

- Or hand deliver to:

Academic Dress Hire, 17 George Street, Parnell.

Closing date: 7 February 2018.

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PRACTICUM AWARDS
 Reference and verification



The purpose of the Practicum Award is to assist a woman to carry out full-time study for a Bachelor's or Master's Degree or a Postgraduate Diploma with a required practicum component at an approved Institute in the Auckland area. The award will be made for a year of study that requires a student to undertake a practicum which is usually unpaid and involves travel or residence away from home. All information supplied is confidential to those involved in the selection procedures.

Please complete the following form and e-mail to admin@kateedgertrust.org.nz using the subject line 'Practicum Awards'.

Applicant	Referee
Name:	Name:
	Institute:
	Department:
	Position:

Please comment on the applicant's commitment to her work, academic ability, her potential and any other relevant matters:

How long have you known the applicant?

In what capacity do you know the applicant?

I verify that a practicum is an essential component of the course the applicant is currently undertaking and the applicant will be completing this requirement during the 2018 academic year.

Signed:

Date:

STATUTORY DECLARATION

Note: You must sign and date this declaration in the space provided in the presence of a Justice of the Peace. The initial statement of the declaration, containing your name, address, profession, and a list of the documents being witnessed, should be completed on a computer in advance of printing this form.

I, , of ,
, hereby solemnly and sincerely declare that

annexed to this application are documents that have been obtained without alteration from online sources.

And I make this solemn declaration conscientiously believing the same to be true and by virtue of the Oaths and Declarations Act 1957.

Declared at _____, this ____ day of _____ 20 ____

Signature of declarant:

Before me, _____, Justice of the Peace for New Zealand.

Signature of Justice of the Peace:

PLEASE NOTE THAT MAKING A FALSE DECLARATION IS A PROSECUTABLE OFFENCE